



**Minutes
Cruising Club of America
Governing Board Meeting
VIA ZOOM
Saturday, October 24, 2020 1230 hours (EST)**

1. Commodore Medland called the meeting to order. The meeting was closed to anyone not on the Governing Board (Article III., comprised by the Officers, one Governor from each Station and the Chairperson of the Membership Committee), plus invited guests.
2. All Officers with the exception of Peter Chandler, and all elected Governors and Rear Commodores were in attendance, in addition to invited guests Past RC Marjorie Robfogel, Kathleen O'Donnell, Roddy Hearn, Drew Plominski, Peter Stoops, Dick Waterman, Paul Bushueff, Doug Bruce, Dale Bruce, Past Commodore Jim Binch, Past Commodore Willauer, and Michael Moradzadeh.
3. Upon motion duly made, seconded and passed ("MSP"), the reading of the March 6, 2020 Governing Board Meeting was dispensed with, and the minutes were approved.
4. Kathleen O'Donnell, Chair of the Financial Affairs Committee, made a presentation regarding the new budgeting process, and presented a preliminary draft budget for discussion. She encouraged all Committee Chairs to submit their budget proposals for the 2021 FY. After discussion, the draft budget was MSP.
5. VC Otorowski referred to his Communications Committee report submitted with the written reports. Jim Binch asked Michael Moradzadeh about how the new website was working out. MM responded that several new initiatives were in the works to reach out a more public audience regarding safety and seamanship, the environment of the sea, and charts and guides. He will have more to add when it is his turn to report.
6. Ernie Godshalk gave the Membership Committee report and read the names of 36 candidates that had been approved by the Membership Committee for posting. Approval for posting of all 36 candidates was MSP.
7. Drew Plominski reported on the Next Watch initiative. The various goals include finding qualified younger sailors who might be interested in the CCA, engaging younger members of the CCA in participating in CCA activities, and raising the profile and awareness of the CCA among younger people in the sailing community as a whole by leveraging the Bermuda Race, Safety at Sea and the environment of the sea initiatives of the CCA.

8. Chris Otorowski reported on the 100th Anniversary plans, identifying the host hotel “Newport Harbor Hotel” on Newport Harbor with 135 rooms and 35 slips. Activities will include feeder gams, invitations to past Blue Water Medal winners, a gala banquet likely at NYYC Harbour Court, seeing Newport sights and attractions, publication of two books. The dates are Sept. 18-22, 2022. The Essex Station will be assisting in the sailing Gam and will handle the business meetings part of the week. The committee is seeking volunteers to assist. A virtual tour of the new Sailing Museum was played, and VC Otorowski explained the opportunities for CCA positioning in three areas of the museum which would be funded through CCA member private contributions. The positioning of the CCA within the museum was MSP. Questions were asked and answered regarding the trophy display at IYRS and featuring of cruising within the CCA exhibits.

9. Jim Binch, Chair of the Finance Committee of ORA, reported that following several meetings with US Sailing President Jack Gierhart, a new agreement would soon be signed that would lead to ORA’s improved financial sustainability.

10. Historian John Rousmaniere was not present. Commodore Medland congratulated John for his recent induction into the National Sailing Hall of Fame.

11. Michael Moradzadeh gave the Website report. The website is averaging 4,000 visits per month, mostly by members. His goal is to develop ways to reach out to the sailing public more broadly (in areas such as making resource on safety and seamanship, charts and guides, and environment of the sea available to the public) while continuing the internal focus on member services and information. He has been continually working on upgrading many features including imaging, messaging, new commerce software, external transactions, book sales, SAS. Gulf of Maine newsletter. There was discussion of including member bios, as submitted for the GAM, to be included on the website. There was a round of applause for Michael for his outstanding efforts.

12. Charts and Guides were reported by Doug Bruce. In his detailed report (Powerpoint deck included) indicated that CCA had acquired ownership of the existing guides for some Canadian maritime provinces. There is a restriction to only publish in print for 5 years until going digital. They have been renamed the CCA Cruising Guides. We have an endorsement from Canadian Hydrographics. Wilson Fitt is the editor in charge and spoke to the current efforts and future plans. Sales are going well. John Burnham is consulting. Books can be purchased through Amazon. Copyrights are being sorted out by Steve McInnis. Charts will be added to the guides. 65% of people want both paper and digital. Plans include developing guides to Maine, the PNW, Alaska, Bermuda, Chesapeake, Bahamas, Keys, West coast. The recently published book, Ocean Sailing, is a significant publication and has 17 CCA contributors in the book.

The Meeting of the Governing Board was adjourned at 1400.

An open meeting of the Members was held from 1400-1530. At least 42 people were in attendance via Zoom. Various verbal reports were given. Below is a summary of the meeting.

1. Commodore Medland called the meeting to order at 1400. He welcomed everyone and thanked everyone for their contributions and support.
2. Approval of the minutes of the March 6, 2020 Annual Meeting meeting was MSP.
3. The Secretary reported on the Secretary's job, with a thank you to Michael Moradzadeh, Larry Somers, Maggie Salter for their various roles in keeping track of member data, and to VC Otorowski for his support and guidance. He reported on the status of the membership and read the names of 22 members who had sailed their final voyage since the Annual Meeting in March, when 9 names were read.
4. Historian John Rousmaniere gave a brief report.
5. Fleet Capt. Paul Hamilton confirmed his report as filed.
6. Fleet Surgeon Jeff Wisch gave a brief report on the pandemic and the importance of mask wearing and physical distancing.
7. Vice Commodore Otorowski made reference to the written Communications Committee report that has been posted. He reported on the recent Archives Committee meeting as well as his attendance on behalf of the CCA at a recent US Sailing meeting of major US race organizers.
8. Commodore Medland thanked all the members who had been working so hard planning various cruises and events, all of which had to be cancelled. He thanks Peter Stoops for his years as Chairman of the Membership Committee. He also thanks Dev Barker for his excellent editorship of Waypoints.
9. Membership Chair Ernie Godshalk reported that 36 new members were approved today. He read their names and advised the names would be posted.
10. Roddy Hearne was introduced as the YML chair. He reported that our overall membership is increasing with 64 new members each year on the average. The membership process has been simplified. Brad cited Maggie and Jay for each bringing in over 4 members this year. The average age shows a slight uptick to 71. Steve Taylor observed it would be good to know the average and the median ages.
11. Steve James of the Awards Committee advised the stock of awards inventory has been depleted and needs to be refreshed, and read the names of the recipients of the CCA awards. The list was approved by the Board, MSP.
12. Somers Kempe referred to his BROCC report as submitted.
13. Amy Green reported on Voyages.
14. Haley Lhamon reported that she was transitioning to take over the editorship of the Gam from Wendy Hinman, and referred to the ability to submit articles online.
15. Michael Moradzadeh gave the Website report. The website has been re-launched, and his focus is two-fold: (1) club business and communications for members, and (2) an external effort to make sure online materials are attractive and accessible.
16. John Robinson gave the report for SAS Committee. Although in person SAS programs and Safety for Cruising Couples were cancelled, he described various online efforts in the face of Covid that have been popular.
17. Peter Chandler gave the Treasurer's Report. He noted the club ended the year with a small surplus, and that he had been very busy processing refunds for all the events that have had to be cancelled. He thanked Nick Kennedy for his hard work in tracking down delinquent dues, and has hired a part time assistant to help with the bookkeeping. He is looking forward to improving the budget process and systems. He noted the books are not yet closed because the fiscal year has not ended.
18. Mark Ellis referred to his Archives report as submitted. He thanked the many volunteers for their efforts, and was appreciative to Mark Grosby for his offer to assist with technical tasks to digitize the archives.

19. Joyce Lhamon reported on Bonnell Cove Foundation. Four grants were approved. She thanked the members for their generous contributions.
20. Kathleen O'Donnell reported on the Financial Affairs Committee. She referred to her written report, noted that this is the first year of the new budget process, and that a draft FY 2021 budget had been approved for the first time.
21. Doug Bruce reported on the 4 Cruising Guides that now are published by CCA. He described the goals, sales, plans for new guides. The written report is in the materials.
22. Guest moorings. No report
23. Anne Kolker reported on Events, most of which have had to be cancelled due to Covid.
24. Environment of the Sea. No report.
25. Tom Post referred to his written Investment Committee report.
26. Jim Binch reported for the Technical Committee on incidents of carbon rudder and carbon rudder shaft failures. He also mentioned the new agreement with US Sailing that will improve ORA's finances.
27. Murray Beach reported on the Yearbook, and the need to modernize systems and member profiles.
28. Ski Gam. Johnny Martin reported the situation is challenging at ski areas, and whether the Ski Gam can happen is uncertain this year.
29. VC Otorowski noted his report has already been covered but gave a shout-out to everyone for their contributions to the communications efforts.
30. Steve Prime as Quartermaster reported that all trophies are accounted for.
31. Jim Binch had no Nominating Committee report for this meeting.
32. Bob Darbee made reference to his detailed written report as filed, and noted that the Blue Water Medal was on display with the other trophies at IYRS.
33. Waypoints under the direction and execution by Dev Barker has been a success, and Dev is ready to train his successor.
34. There were no cruise reports.
35. The March Awards dinner is on hold.
36. Susan Stillman, Fall Meeting Chair, thanked everyone on the Fall Meeting Committee for their help and hard work in planning the real event, then transitioning to a Zoom event.
37. A fun Zoom presentation moderated by Stephen James of three special awards recipients followed.

The reader of these minutes is referred to the detailed committee reports submitted in advance of the meeting. Below is the list of reports as published for the Board Meeting.

Committee reports

a.	Membership	Ernie Godshalk
b.	Awards	Stephen James
c.	BROC	Somers Kempe
d.	Voyages	Amy Green
e.	GAM	Haley Lhamon
f.	Web	Michael Moradzadeh
g.	Safety and Seamanship	John Robinson
h.	Archive	Mark Ellis
i.	Bonnell Cove	Joyce Lhamon
j.	Financial Affairs Committee	Kathleen O'Donnell

k.	Cruising Guides and Charts	Doug Bruce
l.	Guest Moorings	Eugene Gardner
m.	Events	Anne Kolker
n.	Environment of the Sea	Joe Harris
o.	Investment Committee	Tom Post
p.	Technical	Jim Binch
q.	Yearbook	Murray Beach
r.	Ski GAM	Johnny and Po Martin
s.	Communications	Chris Otorowski
t.	Quartermaster	Steve Prime

Future Cruises-Cancelled

a.	Royal Cork 300th	Dave Curtin
b.	Mallorca, Sept. 2020	Les Crane
c.	Apostle Islands, Aug. 2021	Gaynelle Templin Dean Rau

Future Events-Cancelled

a.	July 2020	Royal Cork 300th	Dave Curtin
b.	Sept. 2020	Mallorca	Les Crane
c.	March 2021	Annual Meeting	[will be virtual]
d.	August 2021	Apostle Islands	Gaynelle Templin Dean Rau

Future Events -Not Cancelled

e.	Sept. 18-22, 2022	100th Anniversary*	Newport, RI
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Respectfully Submitted,

John R. Gowell
Secretary